

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * June 3, 2019 * 7:00 PM

Warren Middle School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2019. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ Naresh Chand	___ Jeannine Sarosy
___ Christian Bellmann	___ Lisa DiMaggio	___ Ayanna Taylor-Venson
___ David Brezee	___ Marc Franco	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the May 20, 2019 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

2

1

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

ALT
May 30

Central
May 2

Mt. Horeb
May 9

Woodland
May 2

Middle
May 23

· Security Drills

ALT
May 28
Bomb Threat

Central
May 30
Bomb Threat

Mt. Horeb
May 23
Bomb Threat

Woodland
May 16
Bomb Threat

Middle
May 2
Bomb Threat

- VI. President's Remarks – Mr. David Brezee
- VII. Superintendent's Remarks – Dr. Matthew Mingle
- VIII. Presentations
 - 2018-2019 District Goals Review
 - Elementary School Library Renovation Proposal
- IX. Discussion
- X. Committee Reports
- XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on May 20, 2019.

A.2. Tuition Contracts

RESOLVED, that the Board of Education approves tuition contracts for enrollment in the district's autism program at Central School as follows:

- New Providence School District Student #7393501498
 - Regular School Year - September, 2019 - June 2020 - \$58,537
- Long Hill Township School District Student #20261190
 - Extended School Year - June 25 - August 2, 2019 - \$4,343

A.3. Bedside Instruction

RESOLVED, the Board of Education approves the extension of bedside instruction through Educational Services Commission of New Jersey for Student #2725435926, beginning May 1, 2019, at an hourly rate of \$69, at a cost not to exceed \$2,760.

A.4. Out-of-District Placement

RESOLVED, that the Board of Education approves the out-of-district placement for Student #3491832012, to Lamberts Mill Academy, beginning on June 3, 2019 through June 30, 2019, at a cost not to exceed of \$9,110.

B. Finance/Operations/Transportation

B.1. Approval of Contract - District Administration Building

RESOLVED that the Board of Education hereby approves a contract with Crossroads Pavement Maintenance at a cost of \$29,975 for a repaving project at the Warren Township School District Administration Building. Motion includes approval to transfer monies from Maintenance Reserve for full cost of the project, including ancillary fees. Work to be done under cooperative purchasing agreement #9183 with Ed Data, Inc.

B.2. Submission of Amendment for Federal Grant Monies

RESOLVED, that the Board of Education approves the submission to the Department of Education of an amendment to the application for 2018-19 ESEA Title IV Federal Grant Program as follows:

- ESEA - Title IV

Amendment reflects a reallocation of monies between account lines from Professional and Technical Services to Instructional Supplies.

B.3. Approval of Purchasing

RESOLVED, that the Board of Education approves purchasing of classroom furniture, as follows:

Vendor	Contract Number	Cost
Smith Systems (furniture)	ESCNJ 17/18-16	\$41,972.59
Dancker for Steelcase (furniture)	State Contract A81639	\$36,060.01

B.4. Resolution of the Board of Education of the Township of Warren in the County of Somerset, New Jersey authorizing the sale of notes to finance the costs of a school facilities project

WHEREAS, The Board of Education of the Township of Warren in the County of Somerset, New Jersey (the "Board") approved the submission of a proposal (the "Proposal") to the voters of the School District by a resolution adopted on November 19, 2018 which authorized the Board to undertake school facilities improvements (the "Project") and expend on the Project an amount not to exceed \$6,446,588 which cost would be funded with school obligations in an amount not to exceed \$6,446,588; and

WHEREAS, on January 22, 2019, at a special School District election, the Proposal was approved by the affirmative vote of a majority of the legal voters present and voting; and

WHEREAS, as of the date hereof, the Board has determined that it is necessary and desirable to authorize notes (the "Notes") in the amount of not to exceed \$6,446,000 to finance the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WARREN IN THE COUNTY OF SOMERSET, NEW JERSEY THAT:

1. The Notes are hereby authorized and shall be issued in a principal amount not exceeding \$6,446,000, pursuant to and within the limitations proscribed by Title 18A, Education, of the Revised Statutes of New Jersey, to finance the Project.

2. All Notes issued hereunder shall be in the principal amount, shall bear interest at such rate or rates and be in such form and shall mature at such

times as may be determined by the Business Administrator/Board Secretary, provided that no Note shall mature later than one (1) year from its date. The Business Administrator/Board Secretary shall determine all matters in connection with the Notes, and the signature of the Board President or Board Vice President upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 18A:24-3. The Business Administrator/Board Secretary is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dated dates to the date of delivery thereof. The Business Administrator/Board Secretary is directed to report in writing to the Board at the meeting next succeeding the date when any sale or delivery of the Notes is made. Such report must include a description of the principal amount, interest rate, purchase price, maturity date and name of the purchaser of the Notes so sold.

3. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Notes, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Notes.

4. The Business Administrator/Board Secretary is authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of Notes, which are authorized herein, and to execute such disclosure document on behalf of the Board. The Business Administrator/Board Secretary is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Board pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of the Notes, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Board fails to comply with its undertaking, the Board shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking. The Business Administrator/Board Secretary is hereby further authorized and directed to perform all acts and things, to do all that is necessary and proper and to execute and deliver all agreements and certificates required to comply with the provisions of the Rule.

5. This resolution shall take effect immediately.

B.5. Sale of Obsolete Items

RESOLVED, that the Board of Education declares as obsolete the following items:

Item Type	Make	Asset Tag Number(s)
Carpet Scrubbers	Cleantronics	#3417, #1863, #1864, #1862, unknown
Burnisher	Clarke	#5107
Zamboni Walk Behind	Clarke	#5111

BE IT FURTHER RESOLVED, that the Board of Education approves the sale of the listed equipment in accordance with N.J.S.A. 18A:18A:45 – Sale of Property.

- B.6. Transportation for Out of District Student
 RESOLVED, that the Board of Education approves a transportation contract with Somerset County Educational Services Commission for the period of June 3, 2019 through June 26, 2019 for an out of district student as follows:

Contractor	Student ID#	School	Cost
SCESC	#3491832012	Lamberts Mills Academy	\$1,886.61

- B.7. Garbage/Trash Pick-Up and Removal Bid Acceptance
 RESOLVED, that the Board of Education approves the following resolution:
 WHEREAS, on May 30, 2019, the Board of Education received a bid for Garbage/Trash Pick-Up and Removal services for the district for the three year period of July 1, 2019 to June 30, 2022 as follows:

Kohler Waste Services, Inc.	\$57,000.00
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The contract should be awarded to Kohler Waste Services since it is the lowest responsible bidder.

WHEREAS, the contract amount for each year is:

- July 1, 2019 to June 30, 2020 \$19,000.00
 - July 1, 2020 to June 30, 2021 \$19,000.00
 - July 1, 2021 to June 30, 2022 \$19,000.00
- Total Costs \$57,000.00

Extra trash pick-ups are \$6.00 per yard and pick up charge for 20 yard dumpster is \$475.

RESOLVED, the Board of Education awards the contract for Garbage/Trash Pick-Up and Removal services for the district to Kohler Waste Services, Gillette, NJ.

- B.8. Approval of Contract - B&G and Transportation Building
 RESOLVED, that the Board of Education hereby approves a contract with Crossroads Pavement Maintenance LLC for paving work at the district's Buildings and Grounds and Transportation building at a cost of \$28,669.50. Work to be done under cooperative purchasing agreement #9183 with Ed Data, Inc.

C. Personnel/Student Services

- C.1. Approval to Create Position
 RESOLVED, that the Board of Education hereby approves the creation of the following position for 2019-2020:

Location	Position	PCR	Full-Time Equivalent
Angelo L. Tomaso School	Grade 1 Teacher	02-40-22/bjf	1.0 FTE

- C.2. Revised Salary
RESOLVED, that the Board of Education approves the following revised salary for the 2019-2020 school year:

Name	Position	Salary
Antonio Alberto	Custodian	\$15,621

- C.3 Substitute Teacher
RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2018-2019 school year.

Name
Sydney Wilcenski

- C.4. Warren Middle School Guidance Additional Hours
RESOLVED, that the Board of Education approves the following Middle School Guidance Counselors to work three days prior to June 30, 2019 at the employee's per diem rate:
- a. Midge Johnson - \$443.13 per day, not to exceed \$1,329.39
 - b. Melanie Maida - \$318.98 per day, not to exceed \$956.94
 - c. Helen Scully - \$437.60 per day, not to exceed \$1,312.80

- C.5. Extended Work Schedule
RESOLVED, that the Board of Education approves an extended work schedule, to a maximum of five days total per school, beginning after the last day of the 2018-2019 school year and ending before the commencement of the 2019-2020 school year, at the employee's per diem rate, as follows:
- a. Carmella Motyczka, Multi-Duty Paraprofessional, Central School - not to exceed \$738.16
 - b. Michele Delserro, Multi-Duty Paraprofessional, Mt. Horeb School - not to exceed \$797.16
 - c. Susan Francione, Multi-Duty Paraprofessional, Woodland School - not to exceed \$600.68

- C.6. Summer Fun 2019 Volunteers
RESOLVED, that the Board of Education approves the following volunteers for Summer Fun 2019:

Justin Horowitz	Faith Lettire	Brandon Wu
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- C.7. Summer Fun 2019 Staff
RESOLVED, that the Board of Education approves the following staff change for Summer Fun 2019.

Name	From	To
Jessica Mironski	Teacher \$45/hr	Substitute \$17/hr

- C.8. Crisis Prevention Intervention (CPI) Refresher Training Instructor Stipend 2018-2019
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. The instructor will be reimbursed at the WTEA contract rate \$50.00 per hour. The total cost shall not exceed \$175.00.

Course	Staff Member	Date	Prep Hours	Cost Total
CPI Refresher Training Instructor Stipend	Rebecca Hartman	May 23, 2019	3.5	\$175.00

CPI Training was during contract hours - paid for prep hours only.

C.9. Summer Work - Special Services Department
RESOLVED, that the Board of Education approves district staff to conduct summer evaluations, therapy hours (in-district), scheduling and IEP meetings, per the list dated May 28, 2019, at a cost not to exceed \$65,545.

C.10. Intermittent Acting Transportation Coordinator Hire
RESOLVED, that the Board of Education approves Cheryl Hall as Intermittent Acting Transportation Coordinator, effective June 5, 2019 to on or about December 31, 2019. Stipend of \$115 per diem. Coverage for employee #2717.

XIII. Unfinished Business

XIV. New Business

XV. Public Commentary (any topic)

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

specific prospective or current employees unless all who could be adversely affected request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 60 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

2018-2019 Board Goals

1. Define whole child priorities.
2. Determine a facilitator for a strategic planning process.
3. Develop a communications strategy for the referendum.
4. Review Bylaw 0155 (Board Committees).

2018-2019 District Goals

1. Develop programs and practices that Support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
 - a. Whole Child connection - Healthy, Safe
2. Implement consistent safety and security procedures and practices throughout the district.
 - a. Whole Child connection - Healthy, Safe
3. Increase access to opportunities that enrich the student experience.
 - a. Whole Child connection - Engaged, Supported, Challenged
4. Design and implement interdisciplinary capstone experiences that encourage students to think critically, solve challenging problems, and develop such skills as oral communication, public speaking, research skills, media literacy, teamwork, planning, self-sufficiency, or goal-setting at each school level transition point.
 - a. Whole Child connection - Engaged, Supported, Challenged